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OFFICE OF THE BOARD OF ADMINISTRATORS

# BUDGE BUDGE MUNICIPALITY

71, Mahatma Gandhi Road, Budge Budge, South 24 Parganas, Pin - Kolkata - 700137

Visit Us : [www.budgebudgemunicipality.org](http://www.budgebudgemunicipality.org)

E-mail ID : [chairmanbbm@gmail.com](mailto:chairmanbbm@gmail.com)

From :

**PHULU DEY**

Chairperson

Board of Administrators

Budge Budge Municipality

**Residence :**

358/2, M. G. Road,  
P.O. & P.S.-Budge Budge,  
Dist.-South 24 Parganas.  
Ph.: 2482 0648  
Mob.: 9874524466

Ref. No.: B/B/M

Date .....

This is to certify that audited Annual Financial Statements for the year 2018-2019 are to be true. The statements of Balance Sheet and Income & Expenditure for the concerned year are enclosed herewith.



Finance Officer

Budge Budge

Municipality

Finance Officer

Budge Budge Municipality



Chairperson

Budge Budge

Municipality

Chairperson

Board of Administrators  
Budge Budge Municipality

29.12.2020



**R. N. Roy & Co.**

Chartered Accountants

C/o Md. Saifuddin Shah  
Saptarshi Apartment, Ground floor,  
B/1, Baguji Nagar, Kolkata - 700092  
Tel.: 033-24145213 Mobile: 9831211959  
email: casshah2002@gmail.com

To  
The Chairperson,  
Board of Administrator,  
Budge Budge Municipality,  
71, Mahatma Gandhi Road,  
P.O. - Budge Budge,  
District - South 24 Parganas,  
Pin - 700137

Sub: Internal Audit Report for the period from 1<sup>st</sup> April 2018 to 31<sup>st</sup> March 2019 of  
Budge Budge Municipality

Sir,

With reference to your order no. ACCT./BBM/INT-01 dated 18/11/2020 to conduct Internal Audit of Budge Budge Municipality for the period from 1<sup>st</sup> April 2018 to 31<sup>st</sup> March 2019, we have conducted the audit of the said Municipality.

As this system has been introduced, lot of time has been spent to interact with the staffs and officials of the Municipality. Spot correction has been made wherever necessary and possible. Healthy discussion has been made reviewing the progress of audit in the presence of the officials of the Municipality.

We enclosed herewith our internal audit report for the captioned period of Budge Budge Municipality for your kind perusal and taking necessary action.

Thanking you for all your assistance & co-operation.

For R.N Roy & Co(301179E)  
Chartered Accountant

Md Saifuddin Shah  
Membership No. 061377

Date: 28-12-2020

Place: Kolkata

UDIN: 20061377AAAADY3009

Encl: Internal Audit Report for the period from 1<sup>st</sup> April 2018 to 31<sup>st</sup> March 2019.



Name of Urban Local Body : BUDGE BUDGE MUNICIPALITY  
BALANCE SHEET AS ON 31 March 2019

Code No.	Description of Item	Schedule No	Current Year		Previous Year	
			Amount	Amount	Amount	Amount
<b>SOURCES OF FUNDS</b>						
Reserves and Surplus						
310	MUNICIPAL (GENERAL) FUND	B-1	263838458.64		37000700.28	
311	EARMARKED FUNDS	B-2	57958120.00		53049405.00	
312	RESERVES	B-3	152364587.00	474161165.64	122145738.00	212195841.28
Grants, Contribution for Specific purposes						
320	GRANTS, CONTRIBUTIONS FOR SPECIFIC PURPOSES	B-4	100457354.38	100457354.38	66683884.83	66683884.83
Loans						
330	SECURED LOANS	B-5	0.00		0.00	
331	UNSECURED LOANS	B-6	0.00	0.00	0.00	0.00
<b>TOTAL</b>			<b>574618520.02</b>	<b>100457354.38</b>	<b>278879726.11</b>	<b>278879726.11</b>

<b>APPLICATION OF FUNDS</b>						
Fixed Assets						
410	Gross Block FIXED ASSETS	B-11	368878358.00		314223812.00	
411	Less: Accumulated Depreciation ACCUMULATED DEPRECIATION	B-11	194326707.00		175152663.00	
412	Net Block CAPITAL WORK-IN-PROGRESS	B-11	-25400823.00 199952474.00	199952474.00	-10400823.00 149477972.00	149477972.00
Investments						
420	INVESTMENTS-GENERAL FUND	B-12	7937026.00		7661330.00	
421	INVESTMENTS-OTHER FUND	B-13	53138900.00	61075926.00	43493103.00	51154433.00
Working Capital						
Current assets, loans & advances						
430	STOCK-IN-HAND	B-14	0.00		0.00	
431	SUNDRY DEBTORS (RECEIVABLES)	B-15	144701957.00		157872422.01	
432	ACCUM. PROVISIONS AGAINST DEBTORS (RECEIVABLES)	B-15	0.00		0.00	
440	PRE-PAID EXPENSES	B-16	0.00		0.00	
450	CASH AND BANK BALANCE	B-17	73953756.03		44274408.83	
460	LOANS, ADVANCES AND DEPOSITS	B-18	6479979.75		6456916.75	
461	ACCUM. PROVISIONS AGAINST LOANS, ADVANCES &	B-18	0.00		0.00	


DEPOSITS		Less: Current Liabilities & Provisions	
340	DEPOSITS RECEIVED	B-7	10487313.76
341	DEPOSITS WORKS	B-8	7607550.60
350	OTHER LIABILITIES (SUNDRY CREDITORS)	B-9	136692267.19
360	PROVISIONS	B-10	0.00
	Other Assets		70348561.23
470	OTHER ASSETS	B-19	49278724.00
	Misc Expenditure to the extent not written off		0.00
480	MISCELLANEOUS EXPENDITURE TO BE WRITTEN OFF	B-20	49278724.00
			193962834.79
			193962834.79
			230963535.07
			10260514.76
			4618005.60
			346441441.19
			0.00
			-152716213.96
			0.00
			230963535.07
			278879726.11


TOTAL

574618520.02

230963535.07

278879726.11

  
**Finance Officer**  
 Budge Budge Municipality

  
**Chairperson**  
 Board of Administrators  
 Budge Budge Municipality

Name of Urban Local Body : BUDGE BUDGE MUNICIPALITY Municipality  
**INCOME AND EXPENDITURE STATEMENT FOR THE YEAR 2018-2019**

Code No	Item / Head of Account	Schedule N Previous Year Amount	Current Year Amount
	<b>INCOME</b>		
110	TAX REVENUE ITEMS	1-1 45497588.00	77506135.66
120	ASSIGNED REVENUES AND COMPENSATIONS	1-2 12033715.00	4098341.00
130	RENTAL INCOME FROM MUNICIPAL PROPERTIES	1-3 1714532.00	255736.00
140	FEES AND USER CHARGES	1-4 16796027.00	20545884.00
150	SALE AND HIRE CHARGES	1-5 543131.00	1248540.00
160	REVENUE GRANTS, CONTRIBUTIONS AND SUBSIDIES	1-6 341416665.30	443445829.45
170	INCOME FROM INVESTMENTS	1-7 0.00	11522513.00
171	INTEREST EARNED	1-8 443629.77	108931.00
180	OTHER INCOME	1-9 385997.00	204940.00
<b>A</b>	<b>Total- INCOME</b>	<b>418831285.07</b>	<b>558936850.11</b>
	<b>EXPENDITURE</b>		
210	ESTABLISHMENT EXPENSES	1-10 177167510.00	176191669.00
220	ADMINISTRATIVE EXPENSES	1-11 10383362.00	10861175.00
230	OPERATION AND MAINTENANCE	1-12 155459964.00	28480886.00
240	INTEREST AND FINANCE CHARGES	1-13 158939.23	322843.25
250	PROGRAMME EXPENSES	1-14 16150000.00	29377149.50
271	MISCELLANEOUS EXPENSES	1-17 6000.00	0.00
272	DEPRECI	1-0 15107598.00	19174044.00
280	PRIOR PERIOD	1-0 7397211.56	30690624.72
<b>B</b>	<b>Total- EXPENDITURE</b>	<b>381830584.79</b>	<b>295098391.47</b>
<b>A-B</b>	<b>Gross surplus/(deficit) of income over expenditure</b>	<b>37000700.28</b>	<b>263838458.64</b>

  
 Finance Officer  
 Budge Budge Municipality

  
 Board of Administrators  
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